

**Registered Charity Number 1178136**

**Giving Back Crawley**

**Trustees Report and Financial Statements for the  
Year Ended 30<sup>th</sup> April 2019**



**GIVING BACK  
CRAWLEY**

**Contents of the Financial Statements  
for the Year Ended 30<sup>th</sup> April 2019**

|                                      | Page  |
|--------------------------------------|-------|
| Reference and Administrative Details | 3     |
| Trustees Report                      | 4-7   |
| Independent Examiners' Report        | 8     |
| Statement of Financial Activities    | 9     |
| Balance Sheet                        | 10    |
| Notes to the Financial Statements    | 11-14 |

**Reference and Administrative Details  
for the Year Ended 30<sup>th</sup> April 2019**

|                           |   |
|---------------------------|---|
| Trustees                  | S Towers<br>J Dines<br>S Khan (Resigned 12/01/19)<br>K Vasdev (Appointed 12/01/19)  |
| Registered Office         | Flat 39 Tomlin Court<br>Commonwealth Drive<br>Crawley<br>West Sussex<br>RH10 1AH  |
| Registered Charity Number | 1178136   |
| Independent Examiner      | <b>Darren Harding ACA FCCA DChA</b><br>Richard Place Dobson Services Limited<br>Chartered Accountants<br>1-7 Station Road<br>Crawley<br>West Sussex<br>RH10 1HT |

## **TRUSTEES REPORT for the Year Ended 30<sup>th</sup> April 2019**

The Trustees present their report and the financial statements of Giving Back Crawley for the year ended 30<sup>th</sup> April 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **OBJECTIVES AND ACTIVITIES**

#### **Objects**

The objects of the charity are; For the public benefit, to relieve the effects of poverty in the Crawley area, in particular but not exclusively amongst those who are homeless, by supplying them with food, goods and services.

#### **Public Benefit**

The Trustees have referred to the Charity Commission's guidance on public benefit and are entirely confident that the charity meets the criteria for public benefit.

### **ACHIEVEMENTS AND PERFORMANCE**

#### **Charitable Activities**

Our primary service is providing food to homeless people, this includes both street homeless and temporarily housed/hidden homeless. We provide a free hot meal, drinks and groceries for all service users and an additional take away cold meal exclusively to rough sleepers. This service is provided on 4 evenings per week, Tuesdays, Thursdays, Saturdays and Sundays.

At each session we serve between 40 and 60 homeless people comprised of approximately two thirds rough sleepers and a third temporarily housed or hidden homeless.

During the year we have provided approximately 17,000 meals, 26,000 drinks and 10,000 grocery items.

We also provide toiletries and clothing for all service users and bedding items exclusively for rough sleepers.

On 14<sup>th</sup> April 2019, we began a more basic additional service on the 3 evenings that we didn't previously operate, Mondays, Wednesdays and Fridays. This service provides sandwiches, savoury bakes, sweet treats (muffins/cakes/doughnuts etc.) and cold drinks. The service is primarily for rough sleepers, but we do serve any surplus food to temporarily housed and hidden homeless shortly before closing. We intend to continue and develop that service throughout the next year. We expect the additional 3 days service to provide in excess of 4,000 additional cold meals and approximately 6,000 drinks per year.

An unplanned but welcomed incidental effect of our service is crime reduction. Many of our service users would have to beg, shoplift or commit other crimes to eat if we didn't provide food, drink and essential items for free. It would cost service users a total of approximately £72,500 per annum if they had to purchase the food and drink that we provide free of charge.

There are some deeply entrenched rough sleepers in Crawley, and we are often the first to encounter new rough sleepers and hidden homeless. Our first aim is to help with today's immediate need, with a longer-term strategy to assist people on a pathway towards fulfilling, independent living. Unfortunately, many of the long-term rough sleepers have previously engaged with services that can help but had unsuccessful outcomes. They are often reluctant to engage again but we have the opportunity to encourage them more softly over a period of time. We never stop explaining the benefits and encouraging engagement again because it can often be a case of timing. Meaningful, concentrated engagement is much more difficult without a building and private space to talk but we have played some part in many individuals engaging or re-engaging with various organisations. This is an area we really want to improve upon once we have the facilities to do so, which we aim to achieve in the coming year.

## Giving Back Crawley

### **Fundraising Activities**

The Trustees are strongly opposed to any expenditure on fundraising. Whilst expenditure might reduce the effort required, it has been deemed unfavourable by the Trustees. We do not believe that donors expect or want their donation used for further fundraising.

Our fundraising activities have been heavily focused on face to face, social media and website story telling about the charity to gain support and build long-term relationships with donors. We have received donations from both individuals and businesses. Some individuals and businesses have also held their own fundraising events for us during the year. Five of the income amounts were £500 or more but all were below £1,000 with the exception of the two extraordinary ones listed below.

In June 2018 £2,500.64 was transferred to us from the CUA of the same name that existed prior to us registering as a charity.

In March 2019 we received a large donation of £10,000 from Kudox Limited, who are the employer of our Trustee Sean Towers.

Throughout the year collection pots have been donated to the charity in small batches by one of the Trustees. We initially had 2 that had been given to us by HSBC and a further 55 have been donated by the Trustee now. Unfortunately, 1 collection pot was stolen so we now have 56 in total. We currently have 36 collection pots deployed and they have generated a combined income of £2,296.64 and an additional £574.16 Gift Aid through the Gift Aid Small Donations Scheme (£2870.80 total).

We have also received donations through online shopping commission schemes, Amazon Smile £48.30 and Easyfundraising £243.81.

It has not been necessary to seek any formal funding to date. The ongoing support of the Trustees, volunteers, personal and corporate donors with one-off and regular donations, has produced sufficient income without any formal funding.

### **FINANCIAL REVIEW**

#### **Money**

During the year we had a monetary income of £29,701 and monetary expenditure of £2,901 leaving net incoming monetary resources of £26,800.

#### **Goods & Services**

Goods and services represent a very significant part of our income and expenditure, approximately 67% of income and approximately 95% of expenditure. We have therefore provided very detailed information in our Statement of Financial Activities and notes to the accounts. Donated catering items account for approximately 9% of all income and 12% of all expenditure. Volunteer time accounts for approximately 56% of all income and approximately 80% of all expenditure. During the year we had a goods and services income of £61,584 and goods and services expenditure of £61,097. The difference of £487 is held as catering and bedding stock for distribution in the 2019/2020 year.

### **FINANCIAL RESERVES POLICY**

#### **Scope**

Charity law requires that all income received by a charity is spent within a reasonable period of time and that the Trustees can justify the level of reserves held. This policy ensures that the Trustees make adequate provision for the charity to maintain its operating goals without holding unnecessarily large reserves.

#### **Policy Statement**

Reserves are defined as all unrestricted funds that are freely available to spend.

#### **Reason for Reserves**

It is essential that the services can be maintained without interruption. We are currently serving outside in the open air. To provide long term security and enhance the services we offer, we need to lease our own premises. We will therefore be raising and holding a reserve large enough to facilitate this.

#### **Financial Information**

Our current total annual expenditure is approximately £64,000 (£3,000 Cash & £61,000 Goods/Services).

## Giving Back Crawley

### **Level of Reserves**

The Trustees have determined that it is appropriate to hold reserves of approximately 6 months running costs excluding volunteer time, this figure being £6,000. Furthermore, we will aim to raise and hold an additional £25,000 to cover the initial costs involved in leasing our own building. This figure is necessarily high because we have experienced commercial landlord's reluctance to lease to the charity without significant reserves. Our target total reserves, until we secure a building will therefore be £31,000. Once we have secured a building lease, we intend to adjust the reserves amount to 6 months of the new running costs. The current level of reserves is £26,800.

### **Establishing the Reserves**

To establish and maintain the correct level of reserves, the charity will adjust its fundraising activities accordingly.

### **Monitoring and Reviewing**

The current reserves level will be reported to the Trustees on a monthly basis by the treasurer.

This policy will be reviewed annually by the board of Trustees or sooner in the event of any significant change in circumstances.

## **FUTURE PLANS**

### **Building**

Our major plan for the 2019/2020 financial year is to lease our own building. This will enable much deeper engagement with our service users and help us fully understand their unique situations. We need to engage, build trust and understand their challenges and promote and build trust in other organisations that can help. We can then hopefully help to establish routes out of homelessness and a pathway towards fulfilling independent living. The building will be used to prepare and serve food and drink as well as supplying clothing, toiletries and where absolutely necessary bedding. We would like to introduce some basic workshops, starting at the absolute beginning for people who are street homeless. We want to educate them on Community Skills and good citizenship to help reduce the negative impact they may have on members of the public and businesses. Dealing with topics such as begging, shoplifting, street drinking, anti-social behaviour and littering. We then plan to develop more Life Skills type training such as cooking, money management, CV writing and DIY.

### **Other Organisations**

We intend to build stronger relationships with other organisations during the coming year. This will enable us to better understand the services available to signpost service users to, share information better and work more collaboratively. Once we have a building in place, we would like to invite other organisations to come and see what we do and potentially come and present their services to our service users.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity is a charitable incorporated organisation and is controlled by its governing document, the constitution, dated 25<sup>th</sup> September 2018.

### **Trustees**

Trustees who served during the year:

S Towers

J Dines

K Vasdev (Appointed 12/01/19)

S Khan (Resigned 12/01/19)

### **Induction and Training of New Trustees**

New trustees are given a document pack including the constitution of the charity, all policies of the charity and the guide from the Charity Commission CC3 The Essential Trustee. A meeting is then held with all other trustees' present. The meeting covers the overall aims and operation of the charity, the roles of the other trustees', detailed explanation of the new trustees' role within the charity.

### **Human Resources**

The charity operates entirely with volunteers and does not have any paid staff. Furthermore, there is no provision for any Trustees or volunteers to claim any expenses whatsoever.

### **Risk Management**

The Trustees have a duty to consider, identify and review any risks that the charity may be exposed to. They have a duty to ensure that adequate controls are in place to eliminate the risk of fraud and errors. The Trustees have assessed the risks the charity is exposed to and are satisfied that the procedures in place offer adequate protection to those risks.

This report was approved by the Board of Trustees on 20<sup>th</sup> May 2019 and is signed on its behalf by:



.....  
Sean Towers - Trustee

## INDEPENDENT EXAMINER'S REPORT

### Independent examiner's report to the trustees of Giving Back Crawley

I report to the charity trustees on my examination of the accounts of the Giving Back Crawley (the charity) for the year ended 30 April 2019.

### Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

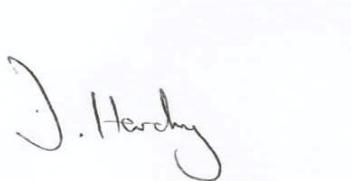
I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



**Darren Harding ACA FCCA DChA**  
Richard Place Dobson Services Limited  
Chartered Accountants  
1 - 7 Station Road  
Crawley  
West Sussex  
RH10 1HT

Date: 27 August 2019

**STATEMENT OF FINANCIAL ACTIVITIES**27<sup>th</sup> April 2018 to 30<sup>th</sup> April 2019**Income**

|  | Notes | Unrestricted<br>£ | Restricted<br>£ | Total<br>£    |
|--|-------|-------------------|-----------------|---------------|
| Income from Donations and Legacies                     |       |                   |                 |               |
| Money Donations  | 2     | 27,585            | -               | 27,585        |
| Gift Aid Claimed                                       |       | 2,066             | -               | 2,066         |
| Income from Other Trading Activities                   |       |                   |                 |               |
| Donated Goods Sold                                     |       | 50                | -               | 50            |
| Goods, Facilities & Services Donated                   |       |                   |                 |               |
| Equipment Donated                                      | 3     | 1,328             | -               | 1,328         |
| Services Donated                                       | 4     | 284               | -               | 284           |
| Catering Donated                                       | 5     | 7,903             | -               | 7,903         |
| Bedding Donated  | 6     | 589               | -               | 589           |
| Volunteer Time Given                                   | 7     | 51,480            | -               | 51,480        |
| <b>Total Income (Cash)</b>                             |       | <b>29,701</b>     | <b>-</b>        | <b>29,701</b> |
| <b>Total Income (Goods &amp; Services)</b>             |       | <b>61,584</b>     | <b>-</b>        | <b>61,584</b> |
| <b>Grand Total Income (Cash, Goods &amp; Services)</b> |       | <b>91,285</b>     | <b>-</b>        | <b>91,285</b> |

**Expenditure**

|  | Notes | Unrestricted<br>£ | Restricted<br>£ | Total<br>£    |
|--|-------|-------------------|-----------------|---------------|
| Charitable Activities                                    |       |                   |                 |               |
| Charity Management & Administration                      |       |                   |                 |               |
| Support Costs  | 8     | 505               | -               | 505           |
| Memberships  | 9     | 87                | -               | 87            |
| Bank Charges   |       | 20                | -               | 20            |
| Running Costs  |       |                   |                 |               |
| Computer Software  | 10    | 151               | -               | 151           |
| Equipment  | 11    | 1,389             | -               | 1,389         |
| Volunteer Time Used                                      | 7     | 51,480            | -               | 51,480        |
| Purchases  |       |                   |                 |               |
| Catering Purchased                                       | 12    | 661               | -               | 661           |
| Building Costs   |       |                   |                 |               |
| Rent   |       | 1,700             | -               | 1,700         |
| Donated Goods Distributed                                |       |                   |                 |               |
| Catering Distributed                                     | 13    | 7,446             | -               | 7,446         |
| Bedding Distributed                                      | 14    | 559               | -               | 559           |
| <b>Total Expenses (Cash)</b>                             |       | <b>2,901</b>      | <b>-</b>        | <b>2,901</b>  |
| <b>Total Expenses (Goods &amp; Services)</b>             |       | <b>61,097</b>     | <b>-</b>        | <b>61,097</b> |
| <b>Grand Total Expenses (Cash, Goods &amp; Services)</b> |       | <b>63,998</b>     | <b>-</b>        | <b>63,998</b> |

|                                    | Unrestricted<br>£ | Restricted<br>£ | Total<br>£    |
|------------------------------------|-------------------|-----------------|---------------|
| Net Income/(Expenditure)           | 27,287            | -               | 27,287        |
| Total Funds Brought Forward        | 0                 | -               | 0             |
| <b>Total Funds Carried Forward</b> | <b>27,287</b>     | <b>-</b>        | <b>27,287</b> |

**BALANCE SHEET**

27<sup>th</sup> April 2018 to 30<sup>th</sup> April 2019

**Current Assets**

|  | Notes | Unrestricted<br>£ | Restricted<br>£ | Total<br>£    |
|--|-------|-------------------|-----------------|---------------|
| Debtors                                      |       |                   |                 |               |
| Gift Aid Pending                             |       | 552               | -               | 552           |
| Cash at Bank and In Hand                     |       |                   |                 |               |
| Barclays Community Account                   |       | 26,248            | -               | 26,248        |
| Natwest Community Account                    |       | 0                 | -               | 0             |
| Paypal                                       |       | 0                 | -               | 0             |
| Services, Goods & Facilities                 |       |                   |                 |               |
| Stock (Goods)                                |       |                   |                 |               |
| Catering Stock                               |       | 457               | -               | 457           |
| Bedding Stock                                |       | 30                | -               | 30            |
| <b>Total Assets (Cash)</b>                   |       | <b>26,800</b>     | <b>-</b>        | <b>26,800</b> |
| <b>Total Assets (Goods)</b>                  |       | <b>487</b>        | <b>-</b>        | <b>487</b>    |
| <b>Grand Total Assets (Cash &amp; Goods)</b> |       | <b>27,287</b>     | <b>-</b>        | <b>27,287</b> |

**Current Liabilities**

|  | Notes | Unrestricted<br>£ | Restricted<br>£ | Total<br>£ |
|--|-------|-------------------|-----------------|------------|
| Creditors: Amounts Falling Due Within One Year |       | 0                 | -               | 0          |
| <b>Total Liabilities</b>                       |       | <b>0</b>          | <b>-</b>        | <b>0</b>   |

|  |  |               |          |               |
|--|--|---------------|----------|---------------|
| <b>Total Net Assets (Cash &amp; Goods)</b> |  | <b>27,287</b> | <b>-</b> | <b>27,287</b> |
|--|--|---------------|----------|---------------|

**The Funds of the Charity**

|                                       | Unrestricted<br>£ | Restricted<br>£ | Total<br>£    |
|---------------------------------------|-------------------|-----------------|---------------|
| Unrestricted Funds                    | 26,800            | -               | 26,800        |
| Stock                                 | 487               | -               | 487           |
| <b>Total Funds (Cash &amp; Goods)</b> | <b>27,287</b>     | <b>-</b>        | <b>27,287</b> |

The financial statements were approved by the Board of Trustees on 20<sup>th</sup> May 2019 and were signed on its behalf by:



.....  
Sean Towers - Trustee

## NOTES TO THE FINANCIAL STATEMENTS

### 1. Accounting Policies

#### Basis of Preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective 1 April 2005 which has since been withdrawn.

#### Cash Flow Statement

In accordance with FRS 102, the charity claims exemption from the requirement to present a cashflow statement as its income is significantly below the mandatory limit.

#### Income

All income of the charity is recognised in the Statement of Financial Activities except insofar as they are incapable of reliable financial measurement. Income is recognised upon receipt or entitlement, whichever occurs first.

#### Expenditure

Expenditure is accounted for on an accruals basis and recorded in the Statement of Financial Activities as soon as an obligation occurs.

#### Charitable Activities

Charitable activities represents the costs directly attributable to carry out the charitable objects, including support costs and costs relating to the governance of the charity.

#### Tangible Fixed Assets

The trustees have decided that items with a value of less than £1,000 will not be capitalised. The charity does not currently have any tangible fixed assets.

#### Taxation

The charity is exempt from tax on income and gains to the extent that these are used entirely to fulfil its charitable objectives.

#### Fund Accounting

Currently all funds held by the charity are unrestricted and these funds are available for use to fulfil the charitable objects at the discretion of the Trustees

#### Donated Goods

The charity has received donations of goods that are not included in the Statement of Financial Activities or Balance Sheet, because they do not meet the income recognition criteria of FRS 102 due to measurement. The fair value of these goods cannot be measured reliably. These goods are predominantly short dated food products which may or may not be of use to the charity. They also include items of second hand clothing to be given away. All donated goods that we would purchase when donations are scarce or the fair value can be measured reliably, are included in the Statement of Financial Activities.

#### Stock

Donated stock is valued at fair value.

## NOTES TO THE FINANCIAL STATEMENTS

### Financial Instruments

The Charitable Company only has financial assets and financial liabilities of a kind that qualifies as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### Debtors

Other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### Key Judgements and Accounting Estimates

The main judgement and accounting estimates included in the accounts are:

Donated Stock - donated items such as food and bedding are recognised in income and expenditure based on their fair value.

Volunteer time - time given freely to the charity by volunteers is recognised in income and expenditure based on an estimated average hourly rate and total number of hours given by volunteers.

### Going Concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

## 2. Money Donations

Money donations includes a transfer of assets from the former CUA of the same name. The total value of transferred assets of money was £2,500.64. In March 2019 we received a large donation of £10,000 from Kudox Limited, who are the employer of our Trustee Sean Towers. All other individual donations were less than £1,000.

|   |            |
|---|------------|
| Transfer of Assets from Giving Back Crawley CUA | £2,500.64  |
| Kudox Limited Donation                          | £10,000.00 |
| Standard Donations                              | £15,084.60 |
| Gift Aid  | £2,065.96  |

## 3. Equipment Donated

Equipment donated includes a transfer of assets from the former CUA of the same name. These assets included general operating items such as, storage boxes, hot water urn and many low value items. The total value of transferred assets for donated equipment was £690.10. Equipment donated also includes goods donated by Trustees. This equipment includes collection pots, a folding cart and some low value items. The total value for Trustee donated equipment was £637.76.

|   |         |
|---|---------|
| Transfer of Assets from Giving Back Crawley CUA | £690.10 |
| Equipment Donated by Trustees                   | £637.76 |

## 4. Services Donated

Services donated are made up entirely of a transfer of assets from the former CUA of the same name. These assets include charity insurance, DBS checks, Homeless Link membership and website hosting that had been paid in advance. The total value of transferred assets for services donated was £283.51.

|   |         |
|---|---------|
| Transfer of Assets from Giving Back Crawley CUA | £283.51 |
|---|---------|

## Giving Back Crawley

### 5. Catering Donated

Catering donated includes a transfer of assets from the former CUA of the same name. The assets transferred included hot drink ingredients, disposable plates, plastic cutlery etc. The total value of transferred assets for catering was £240.43. Catering donated also includes hot food donated by individuals and organisations, ingredients donated for making drinks and items for our rough sleeper bags such as crisps, apples & water. It also includes sundry items that are entirely catering related such as, cups, plastic cutlery, take away containers and napkins. We value all donated catering items at the cost price we normally pay for those items. We value donated hot food at £35.00 per session because this is the total cost to us when we cook ourselves.

|   |           |
|---|-----------|
| Transfer of Assets from Giving Back Crawley CUA | £240.43   |
| General Catering Donated                        | £7,662.68 |

### 6. Bedding Donated

Bedding donated includes a transfer of assets from the former CUA of the same name. The total value of transferred assets for bedding donated was £200.00. Bedding donated is sleeping bags and camping mats donated to us for distribution to our service users. We value sleeping bags at £7.50 each and camping mats at £3.00 each because we are able to purchase second hand at those prices.

|   |         |
|---|---------|
| Transfer of Assets from Giving Back Crawley CUA | £200.00 |
| General Catering Donated                        | £388.50 |

### 7. Volunteer Time

Our human resources are entirely voluntary, and we are entirely dependent on this voluntary labour. We currently have 45 volunteers who donated a total of 5,720 volunteer hours during the year. We consider the value of volunteers as £9 per hour (Living Wage Foundation figure) giving a total volunteer contribution value of £51,480. Hours performed by trustees in a trustee capacity are not included however standard volunteering duties performed by trustees are included in volunteer time.

|   |            |
|---|------------|
| Volunteer Time Donated (5,720 hours at £9 per hour) | £51,480.00 |
|---|------------|

### 8. Support Costs

Support costs includes expenditure of the transferred assets from the former CUA of the same name. Payment for DBS checks and approximately 10 months charity insurance were transferred. The total value of transferred assets for Support Costs was £229.54. Support Costs also includes the renewal of charity insurance by the new registered charity. Due to the timing of the transferred charity insurance policy, there is effectively 22 months charity insurance shown in this accounting period. Support Costs consist solely of all costs associated with constitutional and statutory requirements that the charity must comply with.

|  |         |
|--|---------|
| Expended Assets Transferred from Giving Back Crawley CUA | £229.54 |
| Charity Insurance Renewal                                | £275.49 |

### 9. Memberships

Memberships includes expenditure of the transferred assets from the former CUA of the same name. Approximately 7 months membership of Homeless Link paid in advance was transferred. The total value of transferred assets for memberships was £34.67. Memberships also includes 12 months renewal of Homeless Link membership by the new charity. Due to the timing of the transferred membership, there is effectively 19 months Homeless Link membership in this accounting period.

|  |        |
|--|--------|
| Expended Assets Transferred from Giving Back Crawley CUA | £34.67 |
| Homeless Link Membership Renewal                         | £52.00 |

## Giving Back Crawley

### 10. Computer Software

Computer software includes expenditure of the transferred assets from the former CUA of the same name. Approximately 12 months domain name registration of givingbackcrawley.org. The total value of transferred assets for software was £19.30. Computer software includes expenditure of Tables software donated by a trustee, with a value of £23.30. The remaining £108.78 included in computer software, relates to the Liberty Accounts software package charged to us at £15.54 per month.

|  |         |
|--|---------|
| Expended Assets Transferred from Giving Back Crawley CUA | £19.30  |
| Expended Software Donated by a Trustee                   | £23.30  |
| Liberty Accounts Software                                | £108.78 |

### 11. Equipment

Equipment includes expenditure of the transferred assets from the former CUA of the same name. These assets had a total value of £690.10. Equipment also includes expenditure of items donated by trustees. This equipment includes collection pots, a folding cart and some low value items with a total value of £637.76. The only monetary expenditure under equipment was for a new hot water urn at a cost of £83.95.

|  |         |
|--|---------|
| Expended Assets Transferred from Giving Back Crawley CUA | £690.10 |
| Expended Equipment Donated by Trustees                   | £637.76 |
| Hot Water Urn Purchase                                   | £83.95  |

### 12. Catering Purchased

Catering purchased includes ingredients for cooking hot food, ingredients for making drinks and items for our rough sleeper bags such as crisps, apples & water. It also includes sundry items that are entirely catering related such as, cups, plastic cutlery, take away containers and napkins.

|                    |         |
|--------------------|---------|
| Catering Purchased | £660.69 |
|--------------------|---------|

### 13. Catering Distributed

Catering distributed includes everything catering related that we distribute or use in the distribution of food. It is impractical to measure individually as it is distributed so this figure is calculated as Catering Donated minus Catering in Stock equals Catering Distributed.

|                         |           |
|-------------------------|-----------|
| Catering Donated        | £7903.11  |
| Catering Stock 30/04/19 | £457.01   |
| Catering Distributed    | £7,446.10 |

### 14. Bedding Distributed

Bedding distributed comprises donated sleeping bags and camping mats that we distribute to our service users. We value sleeping bags at £7.50 each and camping mats at £3.00 each

|                     |         |
|---------------------|---------|
| Bedding Distributed | £558.50 |
|---------------------|---------|

### 15. Related Party Disclosures

There were no related party transactions for the year ended 30<sup>th</sup> April 2019.

### 16. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 30<sup>th</sup> April 2019.

#### *Trustees' expenses.*

There were no trustees' expenses paid for the year ended 30<sup>th</sup> April 2019.